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## SENATE MEETING MINUTES September 19, 2014

The 558<sup>th</sup> Meeting of the Senate of Saint Mary's University was held on Friday, September 19, 2014, at 2:30 PM, in the Secunda Marine Boardroom. Dr D. Naulls, Chairperson, presided.

**PRESENT:** Dr Gauthier, Dr Dixon, Dr Bradshaw, Dr MacDonald, Dr Naulls, Dr Power, Dr Austin, Dr Bjornson, Dr Campbell, Dr Francis, Dr Gilin-Oore, Dr Grek-Martin, Dr Kozloski, Dr Secord, Dr Short, Dr Stinson, Dr Takseva, Dr VanderPlaat, Dr Warner, Ms Marie DeYoung, Mr Hotchkiss, Mr Gordon Michael, Mr Rice, Mr Feehan, Mr. Hamilton, Dr Asp, Dr Barr, Dr Doucet, Dr Enns, Dr Hanley, Dr Merabet, Dr Rixon, Dr Singfield, and Ms Bell, Secretary to the Office of Senate.

**REGRETS:** Dr Dodds, Dr Smith, Dr Vessey and Mr Patriquin

Meeting commenced at 2:32 P.M.

For the benefit of the new members, self introductions were done by all senators.

### **14001**      **ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY AND PARLIAMENTARIAN**

**.01**      Moved by Hotchkiss and seconded, 'that Dr. Naulls is re-elected as Chairperson for the 2014-2015 Senate year.'

**.02**      Moved by Bjornson and seconded, 'that Dr. Power is re-elected as Vice-Chairperson for the 2014-2015 Senate year.'

**.03**      No Secretary was nominated or elected.

**.04**      Moved by Vanderplaat, and seconded, 'that Dr Bjornson is re-elected as Parliamentarian for the 2014-2015 Senate year.'

There being no further nominations, the above slate of executive officers was elected by acclamation.

### **14002**      **REPORT OF THE AGENDA COMMITTEE**

The report of the Agenda Committee was accepted. There being no objection, the business items for professor emeritus and honorary degrees were moved to the beginning of the agenda.

### **14003**      **MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting of May 9, 2014, were *circulated* as **Appendix A**.

It was noted that a revised report on ‘Positive Action To Improve The Employment Of Women, Aboriginal Peoples, Visible Minorities And People With Disabilities’, was to be submitted at this meeting and it is not on the agenda. The report is submitted annually according to Section 10.4 of the SMUFU Collective Agreement. Item forwarded to next meeting.

Moved by Bjornson, and seconded, **“that the minutes of the meeting of May 9, 2014 are approved as circulated.” Motion carried.**

**14004**      **REPORT OF JOINT COMMITTEES**

.01      Honorary Degrees Committee  
2013-2014 Annual Report circulated as *Appendix XT 1*  
In the absence of objections, the annual report of the Honorary Degrees Committee was accepted into the record.

.02      Recommendations for Honorary Degrees, *Appendix XT 2*  
The recommendations were discussed by the membership.

An omnibus motion was moved by Gauthier and seconded, **“that the Academic Senate approves the recommendations as presented above for forwarding to the Board of Governors for awarding.” Motion carried.**

**14005**      **PROFESSOR EMERITUS RECOMMENDATION(S)**

.01      Documentation to be circulated at the meeting as *Appendix XU and XV*  
Recommendation for Dr. R. Deupree, Department of Astronomy & Physics  
There was no discussion.

Moved by Gauthier, and seconded, **“that the Academic Senate supports the recommendation for the distinction of professor emeritus to Dr. R. Deupree, Department of Astronomy & Physics, for forwarding to the next meeting of the Board of Governors for awarding.” Motion carried.**

.02      Recommendation for Dr John McMullan, Department of Sociology & Criminology  
There was no discussion.

Moved by Gauthier, and seconded, **“that the Academic Senate supports the recommendation for the distinction of professor emeritus status to Dr John McMullan, Department of Sociology & Criminology, for forwarding to the next meeting of the Board of Governors for consideration.” Motion carried.**

**14006**      **MEMBERSHIP ON SENATE COMMITTEES FOR 2014-2015**

.01      **SECTION A – NOMINATED BY EXECUTIVE OF SENATE** circulated at the meeting as *Appendix B*.

0101      APPEALS

- **Mr. James Patriquin** (*student rep appt’d by SA to Apr/15*)

.0102      ACADEMIC DISCIPLINE

- **Dr Hong Fan** (Comm/ACCT)
- **Mr Bryan Rice (Acting President)** (*student rep appt’d by SA to Apr/15*)

- **Mr James Patriquin** (*student rep appt'd by SA to Apr/15*)

.0103 ACADEMIC DISCIPLINE APPEAL BOARD

- **Mr Bryan Rice (Acting President)** (*student rep appt'd by SA to Apr/15*)
- **Mr James Patriquin** (*student rep appt'd by SA to Apr/15*)

.0104 ACADEMIC PLANNING

- **Dr Camilla Holmvall** (Science/PSYC/MGMT)
- **Mr James Patriquin** (*student rep appt'd by SA to Apr/15*)

.0105 ACADEMIC REGULATIONS

- **Mr James Patriquin** (*Student rep in senior year, appt'd by SA to Apr.15*)
- **Dr Margaret MacDonald (one Dean)**

.0106 ANIMAL CARE (to be advised by the committee chair)

- **TBA** (1 University Animal Care technician)
- **TBA** (*Student Representative – graduate appt'd by SA to Apr/15*)
- **TBA** (*Student rep in senior year appt'd by SA to Apr/15*)

.0107 BY-LAWS

- **Mr. Bryan Rice (Acting President)** (*Student rep appt'd by SA to Apr/15*)

.0108 CONTINUING EDUCATION

- **Dr James O'Brien, (Comm/MGMT Rep)**
- **TBA** (*Part-time student nominated by Director to Apr/15*)
- **Ms Miranda Veinot** (*Part-time student – OPTAMUS rep nominated by Director – Apr/15*)
- **Mr Ryan Hamilton** (*Full-time student appt'd by SA to April/15*)
- **TBA (ARTS/)** (PT faculty member)
- **Ms Megan Cadue** (community rep)

0109 CURRICULUM

- **Dr. Blake Brown** (HIST/ARTS)
- **Mr James Patriquin** (*student Senator elected by Senate to Apr/15*)

.0110 LEARNING AND TEACHING

- **Mr Ryan Hamilton** (*One full-time student rep - nominated by Students' Assoc. Inc. to Apr. 15*)
- **TBA** (*One part-time student nominated by OPTAMUS to Apr. 15*)

.0111 LIBRARY

- **Dr Rahman Kohkhar** (FINA/Comm)
- **Mr Bryan Rice** (*Student rep appt'd by SA to Apr/15*)

.0112 LITERACY STRATEGY

- **Mr Ryan Hamilton** (*Student rep appt'd by SA to Apr/15*)

.0113 RESEARCH ETHICS BOARD

- **Mr Dylan Smibert** (*Graduate Student rep appt'd by SA to Apr/15*)

.0114 SCHOLARSHIP

- **Mr Ryan Hamilton** (*Student rep appt'd by SA to Apr/15*)

.0115 STUDENT SUCCESS

- **Mr Bryan Rice** (*Student rep appt'd by SA to Apr/15*)
- **Mr Ryan Hamilton** (*Student rep appt'd by SA to Apr/15*)

.0116 SUSTAINABILITY

- **Mr Ryan Hamilton** (*student Senator elected by Senate to Apr/15*)
- **Mr Keir Feehan** (*Student rep appt'd by SA to Apr/15*)

Outstanding member nominations to be provided by the Committee Chairs and/or Deans.

Moved by Bjornson and seconded, **“that the nominations for Section A of the Membership on Senate Committees 2014-2015, are approved as circulated/amended above.” Motion carried.**

**.02 SECTION B – NOMINATED BY SENATE FROM THE FLOOR OF SENATE**  
circulated as *Appendix C*.

.0201 AGENDA (3 members of Senate, one of whom shall chair)

- **Dr Jason Grek-Martin** (one member of Senate)
- **Mr Bryan Rice** (student rep appt'd by SA to Apr/15)

.0202 ELECTIONS (elected members of Senate)

- No vacancies

.0203 EXECUTIVE

- **Mr Bryan Rice (Acting President)** (Student Senator elected by Senate to Apr/15)

.0204 STUDENT DISCIPLINE

- **Dr Madine VanderPlaat** (ARTS)
- **Dr Peter Secord** (COM)

- **Mr Bryan Rice (Acting President)** (student rep appt'd by SA to Apr/15)
- **Mr James Patriquin** (student rep appt'd by SA to Apr/15).

***AD HOC COMMITTEES***

- .0205 Committee for Academic Plan Implementation
- **Dr Lori Francis**, (Science/PSYC)
  - **Mr Bryan Rice** (student rep appt'd by SA to Apr/15).

***JOINT COMMITTEES***

- .0206 HONORARY DEGREES
- **Mr James Patriquin** (student rep appt'd by SA to Apr/15)

- .0207 JOINT ACADEMIC COMMITTEE OF AST AND SMU
- No change

**PRESIDENTIAL COMMITTEES**

**BUDGET**

- No change

Moved by Bjornson and seconded, **‘that the nominees for Section B of the Membership on Senate Committees 2014-2015, are approved as amended above.’ Motion carried.**

**14007      PROPOSED DATES FOR SENATE MEETINGS FOR 2014-2015**

Circulated as *Appendix D*.

Moved by Bjornson, and seconded, **“that the proposed dates for Senate meetings of 2014-2015 are approved as circulated”.**

**Motion carried.**

**14008      REPORTS OF STANDING COMMITTEES**

**.01      Academic Planning**

.0101 APC Sub-Committee on Program Reviews – Senate Motion as *Appendix E*, revised Senate Policy on the Review of Programs at Saint Mary’s University as *Appendix F* and revised Policy Handbook and APC memo as *Appendix G 1 and G 2*. Dr Paul Dixon representing sub-committee.

**Key discussion points:**

- Members were advised that a sub-committee of the Academic Planning Committee was formed to review the academic program review process. The committee reviewed the reports and data that were requested as a part of a self-study. The committee also removed the procedures from the policy document and moved those to the Policy Handbook.
- The new policy document addresses program reviews at a high level and the policy handbook is the working document that will come back to Senate from time to time for information purposes. This handbook is a living document and will, by necessity, need to be revised as the external and internal requirements change.
- Question: What happens when there is a discrepancy between the policy and handbook?

- The Senate Policy on the review of programs at SMU (Art. 7) asks the self-study committee to provide a summary statement, overall strengths/limitations, and future directions. It asks the PRC to include an itemized list of recommendations made by the External Review committee.
- The Handbook (pg. 13) refers to this as a development plan, asks for a summary for the next 1-3 years in response to strengths/weaknesses and/or identification of specific areas/questions/issues.
- Question: Does this give more flexibility to the Departments in terms of how a self-study is done? The handbook needs to accurately reflect the intention of the policy. Answer: Many departments have difficulty knowing what to report in a self-study. The handbook is an attempt to give the guidance that is needed.
- It was suggested that the Policy appears to reflect the intention the Handbook seems to convey: the intention that departments (via self-study process and report) reflect, analyze, and think ahead about where they should go. A failure of the Policy to reflect this intent may simply produce self-study reports devoid of analysis. A program review committee could easily comply with the policy by listing strengths/weaknesses and making some references to future continued success.
- This concern will be communicated back to the Academic Planning Committee.

Moved by Gauthier, and seconded, **“the Academic Senate approves the revisions to the Senate Policy on the Review of Programs at Saint Mary’s University.” Motion carried.**

.0102 MPHEC proposal to modify the (former) Halifax Interuniversity Linguistics Programme; to the (current and proposed) Linguistics Program; undergraduate with APC memo, as **Appendix H 1 and H 2**. Dr Elissa Asp attending to answer questions.

**Key discussion points:**

- Dr Asp advised that the revision is a simple name change. This revision was made necessary by both Dalhousie and Mount Saint Vincent leaving the joint program.
- It was noted that the Dalhousie students had to come to Saint Mary’s for all of their core program and the students found that frustrating.

Moved by Gauthier, and seconded, **“that the Academic Senate approves the proposal to modify the former Halifax Interuniversity Linguistics Programme to the current Linguistics Program for submission to MPHEC.” Motion carried.**

.0103 Linguistics Program Review Documentation - **Appendix I** – Notice of Motion, **Appendix J** - Self Study Report, **Appendix K** - Self Study Appendices (1-7), **Appendix L** - Deans Response to Self Study, **Appendix M** - External Review Committee’s (ERC) Final Report, **Appendix N** - Department Response to ERC Report, **Appendix O** - Dean’s Response to ERC report. Dr Elissa Asp attending to answer questions.

Key discussion points:

- The following motions were presented.

Moved Gauthier, and seconded,

**“that the Linguistics Program respond to the recommendations of the external reviewers as articulated in the Dean’s response dated March 7, 2014 and specifically recommends that the Department implement recommendations 3, 4, 5 and 6 as soon as possible.”**

and

**“that the Linguistics Program submit an action plan to APC in November 2014.”**

and

**“that in September, 2015, the Linguistics Program submit a one-year report to the Academic Planning Committee on the progress made during the year on the Action Plan according to Section 5 of the Senate Policy on the Review of Programs at Saint Mary’s University.”**

**Motions carried.**

.0104 Diploma in Engineering Program Review Documentation – *Appendix P* - Notice of Motion, *Appendix Q* - Self Study Report, *Appendix R* - Self Study Appendices (1-7), *Appendix S* - Deans Response to Self Study, *Appendix T* - External Review Committee’s (ERC) Final Report, *Appendix U* - Department Response to ERC Report, *Appendix V* - Dean’s Response to ERC report. Dr Adel Merabet attending to answer questions.

**Key discussion points:**

- Question: Concerning the following recommendation of the Program Reviewers - “there should be a conscious effort to find a qualified female candidate to fill the faculty position that is presently available”; can we communicate that recommendation to the committee that is involved in the hiring decisions? Answer: When Senate approves the recommendations it is supporting that particular recommendation for this program. This is an area that is referenced in the collective agreement as well. The recommendation is endorsed back to the Division of Engineering and becomes part of the department budget submission. Senate expects that the department will follow this recommendation and report back to the Senate on this in their one-year report.
- The following motions were presented.

Moved by Gauthier, and seconded,

**“that the Diploma in Engineering Program respond to the recommendations of the external reviewers as articulated in the Dean’s response dated August, 2014.”**

and

**“that the Diploma in Engineering Program submit an action plan to APC in November 2014.”**

and

**“that in September, 2015, the Diploma in Engineering Program submit a one-year report to the Academic Planning Committee on the progress made during the year on the Action Plan according to Section 5 of the Senate Policy on the Review of Programs at Saint Mary’s University.”**

**Motions carried.**

.0105 Geology Program Review Documentation – *Appendix XA* – Notice of Motion, *Appendix XB* - Self Study Report, *Appendix XC* - Self Study Appendices (1-8), *Appendix XD* - Deans Response to Self Study, *Appendix XE* - External Review Committee’s (ERC) Final Report, *Appendix XF* - Department Response to ERC Report, *Appendix XG* - Dean’s Response to ERC report. Dr Jacob Hanley attending to answer questions.

**Key discussion points:**

- Due to issues with the documentation, this item was deferred to next meeting

.0106 Biology Program Review Documentation - *Appendix XH* – Notice of Motion, *Appendix XI* - Self Study Report, *Appendix XJ* - Self Study Appendices (1-9), *Appendix XK* - Deans Response to Self Study, *Appendix XL* - External Review Committee’s (ERC) Final Report, *Appendix XM* - Department Response to ERC Report, *Appendix XN* - Dean’s Response to ERC report. Dr. Susan Bjornson will answer any questions.

**Key discussion points:**

- There are 22 recommendations. An executive summary would be helpful. The previously suggested table that would provide a comparison of the recommendations from the various groups would assist Senators in their review of program review documentation. It was suggested that it should be attached to the motion and cover letter and cross-reference of the responses to the recommendations.
- This item is deferred to next meeting

.0107 Political Science follow-up – One-Year report, *Appendix XO* Dr Marc Doucet or alternate attending to answer questions: (3:15 – 3:30).

**Key discussion points:**

- The curriculum changes that were recommended will appear in the 2015-2016 Academic Calendar and are currently working their way through the curriculum process.
- It was suggested that this information could be added to the table that was recommended by Senators.
- There being no objections, the one-year program review follow-up report from the Political Sciences Program was accepted into the



record as meeting the requirements of Section 5 of the Senate Policy on the Review of Programs at Saint Mary's.

.0108 TESL – status as Centre at Saint Mary's University. Dr. Gauthier presented.

**Key discussion points:**

- Gauthier advised members that a question had arisen in regard to how TESL was created. It was noted that TESL went through a strategic review in 2007 and that strategic review was administered under the Senate By-Laws Governing the Establishment, Reporting and Review of Institutes and Centres at Saint Mary's (8-1009). However, after significant research by the Senate Office and the Library Archives, there was no record that Senate was involved in the creation of the TESL Centre as an approved Centre at Saint Mary's.
- It was noted that the current policy stipulates that an institute is an organization which has research as its main concern. A centre will have a broader educational function including teaching and research as its main concerns. The policy does not include administrative centres. The TESL has no research component and does not deliver for-credit courses. It should not come under this policy.
- It was suggested that perhaps TESL should be a Senate approved Centre. It may not offer academic courses and there are no academic credits as an outcome of a student studying there, but there is an academic link between TESL and a student registering at SMU. Response: TESL is no different than the many language schools that SMU recognizes and accepts students from.
- Question: Would we allow students taking language courses at another institution to take courses simultaneously at SMU? Answer: The Registrar advised members that there is a bridging structure that allows for this.
- The University is committed to internationalizing the curriculum. The TESL Centre is critical in achieving this goal.
- Members were advised that at Saint Mary's University the term "Centre" is used very broadly. There are Centres that are designated as research entities and that we recognize formally as Senate approved Centres. There are other Centres that function within a Faculty and others that are independent from the university that we do not acknowledge formally as Senate approved Centres.
- Question: What is the danger in not recognizing the TESL as an approved Centre? Answer: There are many Centres at SMU that are not recognized by Senate. To suggest that the TESL be an approved centre is not appropriate because it has no research component and was never established to have one.

.0109 Final Recommendation Report of the APC Sub-Committee for the Assessment of the ENGL 1205 Requirement and Institutional Survey, attached as: *Appendix XP 1 and XP 2*, and Recommendations/ Motions from Academic Planning subsequent to their review of the preceding, attached as *Appendix XQ*. Dr Kathy Singfield attended to answer questions.

**Key discussion points:**

- Question: Are on-line courses being suggested as the delivery mechanism or are these courses just extra offerings? Answer: The students that lack literacy skills need supplemental, on-line courses to help them succeed in their university studies.
- The ENGL 1205 course has been delivered by the ENGL Dept for over a decade. The Acting Department Chairperson advised members of the following:
  - The department believes that ENGL 1205 is addressing many of the criteria identified in this report as literacy skills. A new stream of courses would only replicate what is already being done.
  - The department believes that literacy requirements cannot be provided in just one course. An investment of additional funding to support additional teaching resources would help to deliver these skills to smaller class sizes. It was suggested that the requirements outlined in the report could be delivered within the Department of English by providing extra resources.
  - It was suggested that the definition of Academic Literacy proposed in the report is not broad enough. There are other components of literacy that are specific to disciplines. These are already being done within other courses. There is also a sense of literacy that is being lost. If we move towards this approach we may be moving away from our liberal education focus.
- Question: What does academic literacy mean? We need a better definition because our students are struggling.
- Question: Was English 1205 a positive experience for students? Answer: The department heard a wide range of comments. Overall, students seem to have a positive experience in the course while other students do not see the context and relevance of the course.
- The Chairperson of the Academic Planning Sub-Committee on the assessment of ENGL 1205 stated the following:
  - The Committee followed their mandate clearly and followed a fairly thorough approach with significant research and consultations done throughout the process. Multiple departments around the campus were consulted, including several consultations with the English Department and with Dr. Hulan, the English Department Chair. During the consultation process, two mass English department meetings were held with sub-committee members attending to gain input and feedback.
  - The sub-committee supports the statement of the current chairperson that literacy cannot be delivered in one course. It is certain that the current requirement at Saint Mary's is ENGL 1205. Institutions across Canada were researched to identify how they were addressing this issue. It became clear during our research that literacy delivery has to happen throughout a program. It is recognized that this is a big change to how we currently address literacy. Academic success at the higher levels has to rest on a secure foundation. Critical thinking and critical writing are necessary skills at all levels. The fundamental requirement for academic literacy should not rest in one department or in one faculty.

- Arts may be very well placed to support this. We want the literacy skills requirement to fit within all our degree program.
- It was noted that the report of the sub-committee does not say there is an urgent need to remove ENGL 1205, as it is being delivered.
- Members were advised that in the 1950s, English was required in every year of every degree program. This was replaced by a 6 credit hour course in Composition and Grammar. Then the university went to 3 credit hours of English Literature. The question here is: Should ENGL 1205 be the only requirement for all of our degrees.
- ENGL 1205 is the sole remnant of the degradation of liberal education here. The English department stated they were not interested in delivering the composition and grammar component to address the literacy issue.
- In the report, we are suggesting a new starting point for spreading the responsibility for literacy across all faculties and all levels.
- The English students registered in ENGL 1205 were surveyed and that data is included in the report.
- The English program just completed their program review and formed an ENGL 1205 committee. The department was already discussing this issue.
- ENGL 1205 will remain. We need to identify how it will be part of the new literacy requirement.
- If we agree that ENGL 1205 is to be replaced, we need to identify what it will be replaced with. In terms of leadership, the Faculty of ARTS has this responsibility.
- The mandate of the committee was read to Senators. In our discussions, we need to get away from the term ‘replace ENGL 1205’. We are not suggesting that we stop teaching ENGL 1205.
- It was suggested that the first recommendation is not worded correctly. It states “be replaced with a new requirement or requirements”. Response: We are talking about keeping ENGL 1205 and adding to it. The fact is that ENGL 1205 is currently required by all degree programs. There is an English literacy requirement in all degree programs and this course is it. We are proposing replacing the requirement for English literacy with a requirement for Academic Literacies. What that looks like is yet to be determined and ENGL 1205 may very well be one of the courses that will fulfill some of the requirements. Other courses may also meet some of the objectives.
- Question: The reality is that students are coming to us lacking basic grammar and composition skills. Perhaps there should be a basic competencies test for students to take before they register and/or admitted. A remedial non-credit course may be an option. Response: There needs to be some way to address the issue of academic literacy throughout the student’s degree.
- ENGL 1205 was never a University required course but it was a choice within the individual Faculties. If we look at the history of this development at Saint Mary’s, in the 1960s there were English components required in all degree programs. The liberalization of the degree programs that happened in the 70’s allowed for more

diversification in these programs and has lead us to where we are today.

- It was noted that none of the groups that were consulted during this process mention that they are in favour of dispensing of the requirement of ENGL 1205. The only concern expressed is that students sometimes defer the course until the 3<sup>rd</sup> or 4<sup>th</sup> year.
- Concern was expressed that it would be detrimental to rush the discussion of this business item. The suggestion was to defer further discussion to the October meeting of the Senate.
- Members were reminded that it was the Academic Senate that agreed that the requirement for ENGL 1205 needed to be reviewed.
- Academic Planning Committee (APC) was tasked with looking at this and formed a sub-committee to do the research and consultations and report back. This has gone through a lengthy conversation and consultation process that has included the Department of English. Both the sub-committee and APC have invested time in the report and recommendations being presented to Senate today and the report has far-reaching implications.
- Members requested the background documentation (English department program review) that resulted in this initiative and report.
- The Chair of the Academic Planning Committee expressed thanks and appreciation to the members of the sub-committee and all those that participated in the consultation process for the significant work that had been done in support of this report.

Moved by Secord, and seconded, **“that further discussion on the Final Recommendation Report of the APC Sub-Committee for the Assessment of the ENGL 1205 Requirement and the Recommendations/Motions from the Academic Planning Committee, be deferred until the next regularly scheduled meeting of the Senate on October 10th, 2014.” Motion carried**

The Chair asked if the assembly would consider a motion to extend the length of the Senate meeting 15 minutes.

Moved by Stinson and seconded, ***“That the Senate meeting be extended for 15 minutes to 4:45 PM.” Motion carried.***

.0110 2013-2014 Annual Report, Centre for Excellence in Accounting and Reporting for Co-operatives (CEARC) and APC memo attached as ***Appendix XR 1 and XR 2***. Dr Daphne Rixon attending to answer questions (3:30 PM)

**Key discussion points:**

- Members were advised that this was a successful year for the Centre.
- Two new sponsors from the United States were recruited, the National Rural Utilities Cooperative Finance Corporation and the National Society of Accountants for Co-operatives. This extends the Centre outreach.
- CEARC is also negotiating with CPA Canada for additional funding.

- To encourage more researchers to conduct studies into accounting and reporting for cooperatives and credit unions, in the last quarter of the 2013-2014 fiscal year, the Centre issued four small research grants.

Moved by Gauthier and seconded, **“that the Senate accepts the annual report of the Centre for Excellence in Accounting and Reporting for Co-operatives (CEARC) in fulfillment of the requirement set out in section 3.2 Reporting Procedures in the Senate Bylaws Governing the Establishment, Reporting and Review of Research Institutes and Centres at Saint Mary’s University.” Motion carried.**

- .0111 Proposal, Continuing Service Education (CSE) for Teachers and APC Memo, *Appendix XS 1 and XS 2*. Dr Esther Enns attended to answer questions (3:30 PM)  
There was no discussion.

Moved by Gauthier, and seconded, **“the Academic Senate approves the proposal for a process as described in the proposal to administer Continuing Service Education (CSE) for Teachers.” Motion carried.**

14009

**NEW BUSINESS FROM**

- Floor (not involving notice of Motion)
- Concern was expressed regarding the amount of documentation posted for this meeting. It was suggested that Program Review documentation should come with a table showing the comparison between the recommendations of the External Reviewers, the response of the program, the response of the Dean and the recommendations coming forward from the Academic Planning Committee.
- Question: Is a fall study day or fall break a possibility? Response: The Registrar advised that the software for exam scheduling allows for more flexibility to do this. It was raised previously as an item for discussion and didn’t seem to have support.
- Question: Can we at least do what Dalhousie is doing? Dal gives the students October 10<sup>TH</sup> as a study day. Answer: A date around Remembrance Day was suggested.

Moved by Dixon and seconded, **“that consideration of the question of implementing a fall study day or a fall break be referred to the Academic Regulations Committee.” Motion carried.**

14010

**PRESIDENT’S REPORT**

Dodds was not in attendance due to other commitments.

14011

**QUESTION PERIOD**

➤ **Deferred due to time restrictions.**

14012

**ADJOURNMENT**

The meeting adjourned at 4:45 P.M.

Barb Bell,  
Secretary to the Office of Senate